

North Smithfield Fire/Rescue Service, Inc.

Board of Directors Meeting

July 14, 2015

Called to order at 6:33 p.m.

Roll call of Voting Members:

Chairman: Paul Lefebvre

Vice-Chair: Kathleen Shatraw

Treasurer: Daniel O'Brien (absent)

Secretary: Brian VanHouwe

At-large: Pamela LaBarre, Paul Shatraw (absent), Kenneth Thompson

Non-voting member: Chief Joel Jillson

Secretary's Report:

Minutes of the May (no June) meeting as emailed accepted with a motion by Ms. Shatraw, seconded by Mrs. LaBarre. The motion passed unanimously.

Financial Report: (see packet) as left prior to meeting by Mr. O'Brien.

Motion to accept the Financial Report by Mr. Thompson, seconded by Mr. VanHouwe. The motion passed unanimously.

Bills: (see attached) Mr. Thompson questioned insurance payment of which Chief Jillson explained was the annual property and liability

insurance. Mr. VanHouwe asked about IRS bill and Ms. Shatraw suggested that Mr. O'Brien be asked to address same to be sure that it is not an ongoing or duplicate issue. Ms. Shatraw motioned to approve the payment of bills, seconded by Mrs. LaBarre. The motion passed unanimously.

Communications:

1. Thank you note received (see packet).
2. Hospice St. Antoine fundraiser request received and after discussion, denied.

Fleet:

Chief Jillson: Apparatus Committee (Deputy Round, Captain Callanan, Lt. Laforge) did an outstanding job and new Rescue 1 arrived June 11th, in service June 19th. Through Massachusetts Chiefs' Association, as well as significant savings on the purchase, a \$342 rebate check was received from MAPC (see packet). Efforts will turn next to new fire engine. Ms. Shatraw suggested a "thank you" to the committee and each Director signed same as brought forth by Chief Jillson.

Facilities:

No report.

Old Business:

1. Investment strategy/advise tabled until October meeting.

2. Letters sent to abutting businesses of Station 1 (see packet) and received amicably.
3. Contract negotiations (Labor and Town) referred to Executive Session.
4. To cover possible openings, promotional exams were given on May 28th and June 1st. Deputy and Captain exams require a re-test (scheduled for July 23rd). Chief Jillson explained process and costs. Chairman Lefebvre asked if the tests went two to three times would it be possible to offset the expense by collecting a fee from candidates. Chief Jillson said that contract language would have to be added to that effect. Ms. Shatraw would like to get a cost breakdown at the next meeting if the re-test fails to get enough personnel passing.
5. EMT-Basic completed in Woonsocket. ALS to begin in the Fall.
6. Fire Marshal's new car due in next week.

New Business:

Chief Jillson:

1. Copier repair contract ends August 18 (see packet) due to parts being obsolete/unavailable. Discussion of replacement when time comes to ride Town or State bids.
2. Ms. Shatraw made a motion to cancel the August meeting due to absences and vacations. The motion was seconded by Mr. Thompson and voted and passed unanimously.
3. Superior Oil has State bid for heating oil at a significant savings over current supplier, but subcontracts repair service. Discussion followed with a motion by Ms. Shatraw to change to said heating oil

supplier and find alternate service company if it becomes necessary. The motion was seconded by Mr. VanHouwe, voted and passed unanimously.

4. State funded through E.M.A. Code Red citizen alert program will be run through the Police Department (see packet).

5. Town of N. Smithfield budget adopted. Three Board members attended meetings. Fire Department asked for two additional personnel.

6. Administrative Assistant Zariczny reporting to Jury Duty for possibly two weeks.

Personnel: Nothing to report.

Motion by Mrs. LaBarre to move to Executive Session under RI General Laws 42-46-5(a)(2) at 7:30 p.m., seconded by Ms. Shatraw. Voted/Passed unanimously.

The next meeting is scheduled for the second Tuesday of the month, September 8th, 2015, 6:30 p.m.

Motion to adjourn at 7:50 p.m. by Mr. Thompson, 2nd by Mr. VanHouwe. All in favor.

Respectfully submitted,

(signed)

Rose Zariczny

(Note: any "attachments" can be viewed by request during normal business hours in the Office of the Chief, 1470 Providence Pike, North Smithfield, RI)